



Valdosta Phone: 229-241-8895
 Fax: 229-241-8177
 Albany Phone: 229-889-8926
 Fax: 229-446-4965

DESTRUCTION/PERMANENT REMOVAL FORM

ACCT #:	ACCT NAME:
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IN MY CAPACITY AS AN AGENT OF THIS COMPANY I AUTHORIZE SRM TO PERMANENTLY REMOVE, SHRED, RECYCLE, OR RETAIN THE BOXES LISTED BELOW.

AUTHORIZED BY:	DATE:
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Please indicate the desired service(s) by putting the appropriate code in the right hand column. S= Shred R=Recycle K=Retain For every box you wish us to retain, please indicate a new Expire Date.

	BOX NUMBER	DESCRIPTION	TYPE OF SERVICE		BOX NUMBER	DESCRIPTION	TYPE OF SERVICE
1				21			
2				22			
3				23			
4				24			
5				25			
6				26			
7				27			
8				28			
9				29			
10				30			
11				31			
12				32			
13				33			
14				34			
15				35			
16				36			
17				37			
18				38			
19				39			
20				40			